

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 9, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: None

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$124,221.19 Extra Check Register

ITEM 3: ADOPT AGENDA

Reisdorfer motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: OATH OF OFFICE

Administrator Teigland administered the Oath of Office to newly elected officials Mayor John Rolbiecki and Council Member Nancy Reisdorfer

ITEM 5: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the December 12, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (6a) – 12/7/22 Police report as submitted by Chief Bolt; (6b) - the current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget; (6d) – Chasing Our Tails

ITEM 7: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$28,997.29 (as listed on the check register summary), to approve the payment of \$54,987.10 (as listed on the payroll check register) and to approve the payment of \$124,221.19 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 8: CONCERNED CITIZENS

No comments or requests were received either in person or in writing

ITEM 9: RESOLUTION 23-01

Gillund motioned, seconded by Reisdorfer to adopt Resolution 23-01 designating the Minneota Mascot as the official

newspaper, and the Minneota, MN Branch Bank of the West, Banc West Investment Services, State Bank of Taunton and the League of MN 4M Funds as depositories. MOTION PASSED UNANIMOUSLY

ITEM 10: RESOLUTION 23-02

Reisdorfer motioned, seconded by Gillund to adopt Resolution 23-02 for the annual designations and appointments of Engels & Larsen, PLLC as City attorneys, Travis Gillund as Acting Mayor and the following standing committees and members: Ambulance & Fire – Tim Koppjen, Nancy Reisdorfer; Budget – John Rolbiecki, Travis Gillund; EDA – John Rolbiecki, Tim Koppjen; Equipment – Amber Rodas, Nancy Reisdorfer; Infrastructure – John Rolbiecki, Nancy Reisdorfer; Nuisance – Amber Rodas, Tim Koppjen; Personnel – Amber Rodas, Travis Gillund; Police – John Rolbiecki, Tim Koppjen; Summer Rec & Pool – Amber Rodas, Travis Gillund; Water & Sewer Rates – Travis Gillund, Tim Koppjen; Library – Amber Rodas, Nancy Reisdorfer. MOTION PASSED UNANIMOUSLY

ITEM 11: LIBRARY

The Council reviewed bids received for the Library Repointing Project Base Bid and Alt 2 West and South Wall Upper Level: Mid-Continental Restoration - \$59,780 + \$62,358; Building Restoration Corp - \$135,469 + \$98,424; Innovative Masonry Restoration - \$148,000 + \$108,000; Equity Builders & Construction Services, Inc - \$298,750 + \$1.00. Reisdorfer motioned, seconded by Gillund to accept Mid-Continental Restoration’s bid for the Base Bid and Alternate #2 Bid a total amount of \$122,138. MOTION PASSED UNANIMOUSLY

ITEM 12: INDUSTRIAL PARK

Gillund motioned, seconded by Reisdorfer to adopt Resolution 23-03 authorizing the Mayor and City Administrator to execute a Warranty Deed conveying Lot 2, Block 2, Minneota Industrial Park Third Addition to UFP Real Estate, LLC. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to adopt Resolution 23-04 approving the Preliminary and Final Plat of the Minneota Industrial Park Third Addition to the City of Minneota along with all conditions, easements and directions, if any, contained in that Plat. MOTION PASSED UNANIMOUSLY

ITEM 13: ELECTRONIC SIGN

The Council discussed installing an electronic sign to be placed in Veterans Park. The Council asked to see an updated quotation for the sign and all other expenses to install the sign at the next regular council meeting.

ITEM 14: SMALL CITIES DEVELOPMENT PROGRAM

The Council reviewed an email from Jessica Foley, DSI Development Specialist stating that the Preliminary Application for the 2023 Small Cities Development Program will be sent prior to the January 5, 2023 deadline.

ITEM 15: CITY CODE BOOK

The Council reviewed the new Code Book Title 11 – Business Regulations: 110 – Licensing Provisions; 111 – Commercial Amusements; 112 – Liquor Regulations; 113 – Peddlers & Solicitors; 114 – Tatoo & Body Piercing Services; 115 – Tobacco Regulations; 116 - Regulating Lawful Gambling; 117 – Garage and Rummage Sales; 118 - Regulation of Public Dances & Special Events; 119 – Sexually Oriented Businesses. Code Book Title 13 – General Offenses: 130 – General Offenses. The Council will continue to review additional Code Book Titles going forward.

ITEM 16: ADJOURNMENT

Rodas motioned, seconded by Gillund to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for February 13, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved February 13, 2023